

FIRST 5 SACRAMENTO COMMISSION

2750 Gateway Oaks Dr., Suite 330
Sacramento, CA 95833

EVALUATION COMMITTEE

ACTION SUMMARY

Friday, January 25, 2023 – 1:00 PM - 3:00 PM



Members: Steve Wirtz (Chair), David Gordon (Vice Chair), Olivia Kasirye
Advisory Committee Member(s): Emily Asquith Velasquez, Robin Blanks
Alternate Member: Tony Smith
Staff: Julie Gallelo, Carmen Garcia-Gomez
Absent: David Gordon
Consultant: Applied Survey Research



1. Call to order and Roll Call
Action: Meeting was called to order at 1:00 PM. A quorum was established.
2. Public Comments on Off-Agenda Items
Action: None.
3. Approve Draft Action Summary of October 17, 2022
Action: Approved Blank/Asquith Velasquez
4. Approve 2023 Meeting Calendar
Action: Approved Unanimous
5. Staff Update
Action: None.
Commission staff provided an update on the following items:

In-Person Committee Meetings: staff explained that beginning March 1st all committee meetings will take place in person. A Zoom link will be made available for the public.

B&B Data Streamline: the evaluation team continues to work with the Birth and Beyond collaborative to streamline data entry and the use of forms.

Post Family Information Form (FIF) and other service assessments: the evaluation team has been working on updating the post FIF as well as creating new surveys to measure programs new last year.

Chair Wirtz asked staff to explain the process from hard copies to electronic; staff explained the desire to alleviate workload from data entry staff since the forms are available in hard copy. Response rate was 17-18% after the first release. Data entry staff have been consistent at collecting client emails. Additionally, the post FIF is being streamlined to prevent duplication.

T. Smith expressed concern about the 17-18% response rate citing it wasn't a large enough response.

6. General Evaluation Update – Applied Survey Research

Action: None.

ASR provided an update on the evaluation activities that took place during the months of October through December.

7. Approve the First 5 Sacramento Annual Report for Fiscal Year 2021-22.

Action: Approved Blanks/Smith

ASR presented Annual Report. The Committee received the report and were overall pleased with the report. The provided edits and had some general comments and questions.

The report will be presented to the Commission in March.

8. Committee Member Comments

- a. Miscellaneous
- b. Future Agenda Items/Presentations

Adjourned: 3:10 p.m.

Respectfully submitted,

Carmen Garcia-Gomez, Evaluation Manager
First 5 Sacramento Commission